### **CHAP Education Account:**

If you are a <u>current customer</u> and have access to **CHAPLinQ** for Accreditation, you do not need to create an account. You can use your CHAPLinQ credentials to sign into CHAP Education.

This is the CHAPLinQ Portal:

Click on **Education** at the bottom of the page to access the education page and login:



Click LOGIN:

Welcome	
Home / Education	<b>C</b> FE
Catalog Cart (0 items)	CHAP: CENTER FOR EXCELLENCE

Use your CHAPLinQ credentials to LOGIN:



If you do not have a CHAPLinQ or CHAP Education account, you can create one in just two steps: From the Education page, click LOGIN:

Welcome!	
Home / Education	You have logged out.
Sign In	Start Learning
Username: Password:	<ul> <li>Simple Joining the CHAP education community is FREE! To begin your access to CHAPs quality educational offerings, simply sign in to your CHAPEducation account. If this is your first time you are registering for a course, please select the Create an Account button below.</li> <li>Questions</li> <li>For any questions regarding your CHAPEducation account, please call (202) 862-3413 or email education@chapinc.org.</li> </ul>
Forgot your password? Forgot your username?	Create an Account

Fill in all the blanks:

Start Learning!		Welcome to CHAP Education
irst Name:	Last Name:	CHAP Education is committed to providing evidence-based, ir education programming relevant to community-based health
Denise 🔒	S 🔒	Our goal is to help individuals and organizations create a cult healthcare outcomes and person-centered care.
itle:		START LEARNING by creating a new account!
Queen	4	
mail Address:		Return to sign in page Forgot your username? Forgot your password?
onfirm Email Address:		
ountry Code Phone		
+) 1 - (555) 555-55	55 &	
lser Name:		
assword:	Confirm password:	
am interested in:		
Soloct Posson	6	

		<b>B</b>
Password:	Confirm password:	
	•••••	
I am interested in:		
Education + Resources		6
Type the characters you see in this picture		
		Register

Once you click Register, you will get the following message:



NOTE: YOU MUST VERIFY YOUR EMAIL ADDRESS TO COMPLETE THE ACCOUNT SET UP!!!!

The confirmation email will be sent <u>immediately</u> but you may find it in your **SPAM** or **TRASH** folder:

		□ · C :	
>	Sent		
	Drafts		Messages that have been in Spam more than 30 days will be a
^	Less		
	Important	🗌 ☆ CHAPLinQ	CHAP LinQ Email Verification - Welcome to CHAP LinQ & Education Activation Click
Φ	Chats		
	Scheduled		
$\sim$	All Mail		
	Spam 1		
	Trash		

This is a SAFE email, please take note that the sender address is <u>@chapinc.org</u>:

8	CHAPLinQ@chapinc.org to me 👻
	This message seems dangerous     Similar messages were used to steal people's personal information. Avoid clicking links, downloading attachments, or reply     Looks safe
	Welcome to CHAP LinQ & Education Activation
	Click the link to activate your account. (If the link above doesn't work, copy and paste the URL in a new browser window) https://chaplinq.org/LinQ/Account/VerifyAccount?Id=1b6f135d-89e3-40c8-80b6-6a26baa138de
	Please have this information ready if you are applying for Accreditation:
	<ul> <li>Federal Tax ID (EIN)</li> <li>National Provider Identifier (NPI)</li> <li>CMS Certification Number (if applicable)</li> <li>Provider Transaction Access Number (if applicable)</li> <li>Scanned copies of relevant documentation</li> </ul>
	For a complete list, based on the services you are seeking accreditation for, refer to the LinQ User Manual: https://chaplinq.org/LinQ/Document/DownloadLinQUserGuide
	Your LinQ account also provides access to CHAP Education content and resources. For questions or concerns regarding your account, please contact your Accreditation Specialist.
	Thank you for using CHAP LinQ & Education.
	NOTE: REPLIES TO THIS EMAIL ARE NOT MONITORED OR ANSWERED.
Coj	by the link from the email into a new browser window:
	CHAP LinQ Email Verification Spam ×
	CHAPLinQ@chapinc.org to me 👻
	Welcome to CHAP LinQ & Education Activation

Click the link to activate your account. (If the link above doesn't work, copy and paste the URL in a new browser window) https://chaplinq.org/LinQ/Account/VerifyAccount?Id=1b6f135d-89e3-40c8-80b6-6a26baa138de

Please have this information ready if you are applying for Accreditation:

- Federal Tax ID (EIN)
- National Provider Identifier (NPI)
- CMS Certification Number (if applicable)
- Provider Transaction Access Number (if applicable)
- · Scanned copies of relevant documentation

For a complete list, based on the services you are seeking accreditation for, refer to the LinQ User Manual: https://chaplinq.org/LinQ/Document/DownloadLinQUserGuide

Your LinQ account also provides access to CHAP Education content and resources. For questions or concerns regarding your account, please contact your Accreditation Specialist.

Thank you for using CHAP LinQ & Education.

#### NOTE: REPLIES TO THIS EMAIL ARE NOT MONITORED OR ANSWERED.

Keply Forward

And you are DONE! Your account has been created!

You can click on Sign In To CHAP Education:



Enter your credentials and click Sign In:

Sign in	Ciara lu	
Username: Password: Sign in	Sign In	
Password:	Username:	
Password:		2
Sign in	Password:	
Sign in		<b>A</b>
	Sign in	

# **CHAP** Education

## **Start Learning**

### Simple

Joining the CHAP education community is FREE! To begin your access to CHAPs quality educational offerings, simply sign in to your CHAPEducation account. If this is your first time you are registering for a course, please select the Create an Account button below.

### Questions

For any questions regarding your CHAPEducation account, please call (202) 862-3413 or email education@chapinc.org.

To Register for a workshop/product:

Find the product you want to register for and Click REGISTER:

Hello! Denise S	<b>Warning</b> Looks like your local timezone (America/Phoenix) differs from your profile timezone (America/New_York)! You can choose the correct one on your <b>profile page</b> or close this notification to not see it again.
LOGOUT	<b>Career Specific Certifications</b>
CHAP Education Home	Our workshops are two-and-a half days and offer a comprehensive operational or sales learning experience. In order to achie
My Courses	certification, participants must take and pass an exam on the last day of training. All passing participants will earn credentials an industry professional in their field.
Catalog	
Cart (0 items)	Hospice Operations Certification (San Diego, CA)
Calendar	Includes a Live In-Person Event on 02/15/2022 at 11:00 AV (EST) REGISTER (\$2,499)
	Hospice Operations Certification (Arlingto General - \$2,499 C)
	Includes a Live In-Person Event on 05/10/2022 at 8:30 AM (EDT)     OREGISTER (\$2,199)     MORE INFORMATION

If you want to keep shopping, Click ADD TO CART AND COMPLETE REGISTRATION LATER or to complete the process, Click COMPLETE REGISTRATION NOW:

	Home
 Registration Options:	
CANCEL CADD TO CART AND COMPLETE REGISTRATION LATE	
COMPLETE REGISTRATION NOV	one (Am

From your Cart, you will enter your payment info (this is also where you will enter a discount code if you have one):

Hello! Denise S *	Warning Looks like your local timezone (America/Phoenix) You can choose the correct one on your profile page	differs from your profile timezone (/ <b>3e</b> or close this notification to not se	America/New_York) e it again.	×
	Your registrations are NOT complete until you clic	k "Place My Order" below.		
CHAP Education Home	Your cart			
My Courses				
Catalog	Product	Registrant	Original price	Final price
Cart (1 item)	Hospice Operations Certification (San Diego, CA) ADD A REGISTRATION FOR ANOTHER USER	Denise S CHANGE REMOVE	\$2,499	\$2,499
Calendar	Discount Code:	Discount Code		
		APPLY DISCOUNT (Leave blank if you don't have a discount code.)		
		Total:	\$2,499	\$2,499
	You are registering for the products above as: Denise 5 (der If you wish to register as someone else, LOG OUT and log in with that person's account. If you wish to edit your information, please	Payment In Payment Metho First Name	d CREDIT CARD	

You can also register another user for a product (<mark>NOTE: They must have an existing CHAP Education account)</mark>. Click ADD A REGISTRATION FOR ANOTHER USER:

Enter their email address and click CHECK IF USER EXISTS:

Register product for another user	×
Email edi	@gmail.com
	CANCEL

Then ADD PRODUCT FOR THIS USER:

Register product for another user	×
, Edv ADD PRODUCT FOR THIS USER SEARCH FOR A DIFFERENT USER CANCEL	
CAN	ICEL

I now have multiple registrations in my cart for more than one user and can make one payment:

## **Your cart**

Product	Registrant	Original price	Final price
Hospice Operations Certification (San Diego, CA) ADD A REGISTRATION FOR ANOTHER USER	Denise S CHANGE REMOVE	\$2,499	\$2,499
	Ed CHANGE REMOVE	\$2,499	\$2,499
Discount Code:	Discount Code		
	APPLY DISCOUNT		
	(Leave blank if you don't have a discount code.)		
Total:		\$4,998	\$4,998

Send confirmation emails to notify other users about the products you have purchased for them

You are registering for the products above as: Denise S ( If you wish to register as someone else, LOGOUT	Payment Info	
and log in with that person's account.	Payment Method	CREDIT CARD
If you wish to edit your information, please EDIT YOUR PROFILE	First Name *	Denise
Last Name *		S
	Company	Company